Date of most recent update: 7 February 2022

The data controller collecting the data described herein is Integri BV with registered office at Nieuwstraat 17, 9170 Sint-Gillis-Waas, Belgium (hereafter "**Integri**"). Integri is committed to respect privacy and this privacy statement details its approach thereon. By using the Integri website and submitting any personal data, you agree to the use by Integri of such data in accordance with this privacy statement.
If you have questions on the Integri privacy & cookie policy, please email us at info@integri.services

Data collection

Integri only collects personally identifiable information that is provided specifically and voluntarily by visitors of the Integri website. Integri receives limited identifiable information, such as first name, last name and email address from site visitors, typically to subscribe with the purpose of receiving more information from Integri including but not limited to the contact form on the website. It is the policy of Integri to limit the information collected to only the minimum information required to complete a visitor's request.

Visitors are also able to send email through the site. Their messages will contain the user's screen name and email address, as well as any additional information the user may wish to include in the message. Because we use the Integri website as a recruiting tool, a visit to the Integri website may also result in the user sending a resume to an individual within Integri.

It is the intention of Integri not to seek any sensitive information through the Integri website unless legally required for recruiting purposes.

What is sensitive information? *It includes a number of types of data relating to: race or ethnic origin; political opinions; religious or other similar beliefs; trade union membership; physical or mental health; sexual life or criminal record.*

We recommend that you do not provide sensitive information of this nature. If you do wish to provide sensitive information for any reason, Integri accepts your explicit consent to use that information in the ways described in this privacy & cookie policy or as described at the point where you choose to disclose this information.

Use of Data

A user may choose to provide personal information in the following examples (non-exhaustive):

- Submit resumes or work history information
- Contact us for further information on Integri, its activities as IT service company or its projects
- Register for events

Information attained via the Integri website is used only for the intended purpose stated at the time that the information is collected. This data is not shared with other Integri entities for secondary or unrelated purposes, or shared with a third party, unless otherwise disclosed at the point of collection.

Integri will make every practical effort to avoid excessive or irrelevant collection of data. If a visitor of the Integri website believes the site has collected excessive information, we encourage the visitor to contact us to raise any concerns.

Cookies and log file

Cookies are used on the Integri website.

What are cookies? *They are small text files placed on your hard drive that assist us in providing a more customized website experience. For example, a cookie can be used to store registration information in an area of the site so that a user does not need to re-enter it on subsequent visits to that area.*

It is Integri's policy to use cookies to make navigation of the Integri website easier for visitors and to facilitate efficient registration procedures. If you are concerned about cookies, most browsers permit individuals to decline cookies. In principle, a visitor may refuse a cookie and still fully navigate the Integri website. However, please note that some functionalities may be no longer usable after declining cookies.

In order to properly manage the Integri website, we may anonymously log information on our operational systems, and identify categories of visitors by items such as domains and browser types. These statistics are reported in an aggregated manner to our webmasters to ensure that the Integri website presents the best web experience for visitors and is an effective information resource.

Today, the following cookies are used:

- functional cookies that make sure that your preferences with our cookie approach as indicated in the pop-up that appears upon first entry on the Integri website, are remembered;
- statistical cookies that generate statistical data on how visitors use the Integri website (Google Analytics) or are related to content embedded in the website (e.g. Youtube). Information collected through these cookies is stored anonymously and, depending on the cookie type, expiration occurs after 1 minute, 1 day or 24 months.
- commercial cookies that collect information about your browsing habits with the aim to build a profile of the website visitor's interests in order to show relevant & personalized Google advertising. Depending on the cookie type, expiration occurs after 12 or 24 months.

Third parties

We recognize that your information is valuable and we take all reasonable measures to protect your information while it is in our care. Your personal information may be transferred to third party service providers who process information on behalf of Integri, including providers of information technology, identity management, website hosting and management, data analysis, data back-up, security and storage services.

As a result, the possibility exists that your personal information is transferred outside the country where you are located. This includes countries outside the European Economic Area (EEA) and countries that do not have laws that provide specific protection for personal information. By submitting personal data to this site, the visitor is providing explicit consent to the transfer of such data for the fulfilment of their voluntary requests.

Integri may disclose your personal information to law enforcement, regulatory, or other government agencies or to other third parties as required by, and in accordance with, applicable law or regulation.
Your personal information is not shared with any third party, for any secondary or unrelated purposes unless otherwise disclosed at the point of collection. If there is an instance where such information may be shared, the visitor will be asked for permission beforehand.

Third parties links

There are several places throughout www.integri.services which may link to other websites not operating under the privacy practices of www.integri.services When you link to other websites, the Integri privacy practices no longer apply. We encourage visitors to review each site's privacy policy before disclosing any personally identifiable information.

Data retention

Contact information about visitors (such as information generated through registration for receiving information about Integri) will be kept as long as the information is required to completely service the contact request or until a user requests that Integri deletes that information.

Mailing list information and email are kept for only the period considered reasonable to facilitate the visitor's requests. Resumes are disposed of when they are either no longer under consideration, or are considered outdated.

Choices

Visitors provide personally identifiable information provided to Integri through the Integri website, voluntarily. Should visitors subsequently choose to unsubscribe from mailing lists or any registrations, we will provide instructions, on the appropriate website area or in communications to our visitors; or a visitor may contact info@integri.services.

Access, rectification, right to be forgotten & withdrawal of consent

Each visitor has the right of access to personal data they have submitted to Integri through the Integri website. Integri is committed to providing reasonable and practical access to visitors to allow them the opportunity to identify and correct any inaccuracies.

User updates of information should be handled by going back through the registration process. Inquiries about the accuracy of identifying information previously submitted to Integri through the Integri website, or requests to have outdated information removed, should be directed to info@integri.services

When personally identifiable information is retained, Integri assumes responsibility for

keeping an accurate record of the information once a visitor has submitted and verified the data. Integri does not assume responsibility for verifying the ongoing accuracy of the content of personal information.

When practically possible, if Integri is informed that any personal data collected through a website is no longer accurate, Integri will make appropriate corrections based on the updated information provided by the authenticated visitor.

When requested and practical, Integri will delete identifying information from current operational systems.

Once a visitor has provided personal identifiable information to Integri in accordance with this privacy & cookie policy, he/she can withdraw his/her consent at any time by sending an email to info@integri.services. Such withdrawal does not affect the lawful character of past processing activities up until the moment of withdrawal.

Security

Integri has implemented generally accepted standards of technology and operational security in order to protect personally identifiable information from loss, misuse, alteration or destruction. Only authorized Integri personnel is provided access to personally identifiable information and these employees have agreed to ensure confidentiality of this information.

Modification

Integri reserves the right to modify or amend this Integri privacy & cookie policy at any time. The effective date will be displayed at the beginning of this statement.

Privacycommission.be

More information with respect to your privacy rights can also be found on the website of the Belgian Data Protection Authority (www.dataprotectionauthority.be).